



**Parish Council Members -**

Chairman: Cllr J Caston, Cllr S Wright, Cllr T Hallett, Cllr S Burrell, Cllr S Whiting, Cllr J Rook

## **Notice of Meeting and Summons to Councillors to Attend Somersham Parish Council**

**Dear Councillor**

You are summoned to attend the Annual Parish Council meeting which will be held on **Wednesday, 4<sup>th</sup> May 2022 at 7.45pm** (or immediately after the conclusion of the Annual Parish Meeting).

**Members of the public from the village are welcome to attend this meeting.**

**J Blackburn**  
**Parish Clerk**  
**Tel: 01449 721369**  
**Email: [somersham.pc@outlook.com](mailto:somersham.pc@outlook.com)**

### **AGENDA**

- 1) Election of Chairman of the Council**  
*(To receive the Chairman's Declaration of Acceptance of Office)*
- 2) Election of Vice-Chairman of the Council**
- 3) To receive apologies of Absence**
- 4) To receive Declarations of Interest**
- 5) To receive any Applications for Dispensation**
- 6) To approve the Minutes of previous meeting held on Tuesday, 8<sup>th</sup> March 2022 and 4<sup>th</sup> April 2022**
- 7) To appoint Representatives to Committees and Outside Bodies**  
**SALC**  
**Wattisham**
- 8) Authorisation of Annual Subscriptions**  
a) Suffolk Association of Local Councils - £341.92
- 9) Public Forum -** *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.*
- 10) To receive the County Councillor's Report – County Cllr Kay Oakes**
- 11) To receive the District Councillor's Report – District Cllr John Field**



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**12) To receive the Clerk's Report including the following Financial Matters**

- a) Clerk's Report
- b) To receive the Finance Report
- c) To authorise Payments and note Receipts
- d) To approve the CiL Report
- e) To discuss reimbursement to a previous Clerk
- f) To approve the Asset Register

**13) Planning Applications**

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)

**Ref: DC/22/02014** - Householder Application - Erection of single storey rear extension - Walnut Tree Cottage, Chapel Lane, Somersham

**Ref: DC/22/01641** - Full Planning Application - Construction of 1.2m high field gate access (following removal of hedgerow) - Cherry Cottage, Hadleigh Road, Somersham

- b) Decisions made by MSDC

**Ref: DC/22/01017** - Householder Application - Erection of single storey side and rear extension - Little Park Bungalow, Flowton Road, Somersham - **Granted**

**14) To adopt the new Code of Conduct**

**15) To receive and consider a Neighbourhood Watch Report**

**16) To receive an update on Defibrillator Training**

**17) To receive any update on the Queen's Platinum Jubilee celebrations and discuss contributions to food and decorations**

**18) To receive any reports on other attended Meetings**

**19) Matters to be brought to the attention of the Parish Council – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.**

**20) Date of next meeting – Wednesday, 1<sup>st</sup> June 2022 at 7.30pm**

*(Please note: The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes not to be filmed should advise the Parish Clerk).*