



SOMERSHAM PARISH COUNCIL

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

There will be a meeting of **Somersham Parish Council** at The Village Hall, Somersham on **Wednesday, 5th March 2025 at 7.30pm**

Mrs Jennie Blackburn,
Parish Clerk
Tel: 01449 721369
Email – clerk@somershampc.co.uk

AGENDA

- 1) **To receive apologies for absence - *Cllr Wright***
- 2) **Appointment of Vice Chairman**
- 3) **To receive Declarations of Interests**
- 4) **To receive any Applications for Dispensation**
- 5) **To approve Minutes of the previous meeting held on 5th February 2025**
- 6) **Public Forum** – *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.*
- 7) **To receive the County Councillor's Report - *County Cllr Kay Oakes***
- 8) **To receive the District Councillor's Report - *District Cllr Adrienne Marriott***
- 9) **To receive the Clerk's Report and Financial Matters**
 - a) To receive the Clerk's Report
 - b) To receive the Finance Report
 - c) To authorise payments and note receipts
 - d) To approve the Budget Monitoring Report
 - e) To discuss a donation for The Mother and Baby Group
 - f) To appoint the Internal Auditor for 2024/25
 - g) To approve the External Audit Arrangements for 2024/25
- 10) **To approve Policies and Procedures**
 - a) To conduct a Review of Internal Audit Control and Risk Management Arrangements
 - b) To review the Standing Orders
 - c) To review the Publication Scheme
 - d) To review the Document Retention Policy
 - e) To review the Data Protection Policy

11) Planning Applications

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
- b) To receive Planning Decisions from the Local Authority

12) To discuss VE Day Celebrations – 8th May 2025

13) To receive an update on the Village Sign

14) To receive an update on maintenance of the Playing Field / tree works

15) To receive an update for a 25th anniversary edition of ‘The Story of Somersham’ book

16) To receive an update on the refurbishment of the Pavilion

17) To receive an update of a replacement Noticeboard – Community Shop Car Park

18) To receive and consider the Neighbourhood Watch Report

19) To receive any reports on other attended Meetings

20) Matters to be brought to the attention of the Parish Council – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

21) Date of next meeting – Wednesday, 2nd April 2025 at 7.30pm

**For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk
Tel: 01449 721369 or email: somersham.pc@outlook.com**